

BY-LAWS OF THE ST. PIUS X PARISH SCHOOL BOARD

As amended June 8, 2010

ARTICLE I: TITLE

The name of this Board shall be the St. Pius X Catholic School Board.

ARTICLE II: NATURE AND FUNCTION

Section 1. This Board is a consultative body that operates in the policy making process for St. Pius X Catholic School and the Pastor of St. Pius X Parish, and fulfills its responsibilities in conformity with Diocesan policy, guidelines, and directives.

Section 2. The School Board shall be responsible for all aspects of the formal educational programs of the Parish School. In the development of policies it must ensure that these follow the intent and spirit of the policies of the Diocese through the Diocesan Board of Education. A partial list of other duties and functions follows:

1. Establishing goals and objectives that reflect the mission and vision of St. Pius X Catholic School and Church.
2. Proposing and communicating policies that are in conformity with those promulgated by the Diocese regarding Catholic values, academic standards, and religious education dimensions.
3. Formulating policies particular to the Parish that are not covered in Diocesan directives, such as those relating to planning, operation and maintenance of school facilities and equipment.
4. Acting as a liaison body with appropriate public authorities.
5. Increasing visibility and support of Catholic education within the local community.
6. Evaluating the effectiveness and adequacy of established policies.
7. Preparing, approving, and presenting to the Parish Pastoral Council a budget for the efficient operation of school programs.
8. Participating in the process of evaluating the Principal of the School and in the search for and approval of new personnel for the position of Principal.
9. Establishing and participating in such committees as may be created or needed by the School Board.

10. Providing for continuing education of members in the academic and religious education fields.

11. Exercising such other functions and further powers as may be reasonably necessary for carrying out the duties and functions of the School Board.

12. Performing its duties pursuant to, and all members conducting themselves in conformity with, the "Code of Ethics for Catholic School Board Members" and these By-Laws.

ARTICLE III: MEMBERSHIP

Section 1.

1. Members of the Parish School Board shall consist of:

a) Voting Members: The Pastor (ex officio); the Principal (ex officio); the Pastoral appointed Board members (ranging in number from Six (6) to Nine (9); the exact number at any given time being at the discretion of the Pastor and Principal); and the representative(s) of other non-School Parishes and families of other faiths as set forth in sub-section 2. below.

b) Non-Voting Representatives: The Assistant Principal; the Athletic Director, the Faculty Representative; the P.T.O. President; and the Spiritual Committee Chairperson.

2. Appointed Representatives. Parishes without schools that send children to attend St. Pius X Catholic School shall select School Board representative(s) as follows: Over 25 families; One (1) representative with full voting privileges. Said representatives will be recommended by their Pastor and approved by the St. Pius X Pastor. Over 25 families of other faiths; One (1) representative for all "other faith" families with full voting privileges. The number of qualifying families, as used in this Section, shall only apply for members being considered for a new term.

Section 2.

All School Board members, as prescribed in Section 1. 1a) and 2. immediately above, shall serve a term of Three (3) years. Other non-voting representatives can serve terms of One (1), Two (2) or Three (3) years.

Section 3.

Any member of the School Board, other than an ex-officio member, who is absent from Two (2) consecutive regular meetings of the Board may, on motion and vote, unless excused by the action of the Board, cease to be a member.

Section 4.

Nominations for new, appointed members will be presented by the Pastor and Principal to the School Board. Terms shall expire after the appointment of new members at the last meeting of the academic year.

Section 5.

The following shall be eligible for appointment by the Pastor to hold a seat on the School Board: (a) any St. Pius X practicing Catholic parishioner with children enrolled at the St. Pius X Catholic School; and (b) the members appointed pursuant to Article III, Section 1., Sub-Section 2. above.

Section 6.

Vacancies in a member's term shall be filled by appointment of the Pastor from those qualified to hold such office. Said appointments shall be until the remainder of said term has expired.

Section 7.

No one may serve as a Board member for more than Two (2) consecutive, Three (3) year terms. An appointment to fill Two (2) years of an unexpired term shall be considered a full term for these purposes.

ARTICLE IV: OFFICERS

Section 1.

The officers of the School Board shall consist of a President, a Vice-President, a Secretary, and a Treasurer, all of whom shall be nominated and elected annually by the Board membership at the last scheduled School Board meeting of the academic year.

Section 2.

All Voting members of the School Board other than the Pastor and Principal shall be eligible for any office.

Section 3.

The duties of the officers shall be as follows:

1. The President shall preside at all regular and special meetings of the School Board and shall attend Parish Pastoral Council meetings.

2. The Vice-President shall perform all the duties of the President when he/she is unable to act.

3. The Secretary shall maintain a written record of all the acts of the Board, shall carry out, receive and dispose of all correspondence as directed; shall preserve all reports and documents committed to his/her care; and such other duties as shall become the responsibility of the Secretary..

4. The Treasurer shall maintain a record of all financial transactions as are proper to the Board. The Treasurer, with the Principal, shall complete a proposed budget for the upcoming school year and shall present same to the Board for its action.

ARTICLE V: FINANCE COMMITTEE

The School Board Financial Committee will be comprised of the Principal, School Board President, Vice-President and Treasurer.

ARTICLE VI: MEETINGS

Section 1.

The School Board shall meet regularly on a specific day each month as determined by the Board. Meetings shall be at a designated location. Special meetings of the Board may be called by the President, as needed, or by a majority of the members.

Section 2.

Quorum: For purposes of transacting official business, it shall be necessary that a majority of the total membership be present and voting.

Section 3.

A simple majority of those present and voting shall carry a motion unless otherwise specified in these By-Laws.

Section 4.

All meetings of the School Board shall be open meetings, unless designated as Executive or closed meetings. Decisions made in Executive or closed meetings shall be presented and voted upon at the next open session.

Section 5.

No later than five days prior to the date of a Board meeting, the President shall cause to be distributed an agenda for said meeting, together with the minutes from the prior meeting. Said minutes shall be maintained by the President for the entire school

year, and thereafter preserved by the Principal in a set of Board archives. Each meeting agenda shall include for presentation a summary by the Pastor, the Principal, the Treasurer, the President of the P.T.O., the Athletic Director, and the chairperson(s) of any committee(s) established by the Board. All Board members will endeavor to limit their discussions to those matters that are set forth in the agenda. Board business at each meeting shall be restricted to those matters that are set forth in the agenda, as well as those matters for which the Board has jurisdiction. The right of non-members to address the Board shall be limited to those whose petitions have been approved for the agenda at least Ten (10) days in advance of the meeting. A summary of subject matter must be included with the agenda in regard to a request of non-members to address the Board at a regular meeting. Such approval shall be by a majority of the officers.

Section 6.

Every quarter, there shall be a report of accounting and financial condition presented to the Board by the P.T.O., the Athletic Director, and any other affiliated fundraising organization of St. Pius X Catholic School.

ARTICLE VII: CONDUCT OF MEETINGS

The rules of Parliamentary Procedure, as contained in Robert's Rules of Order (revised), shall govern the meetings of the Board.

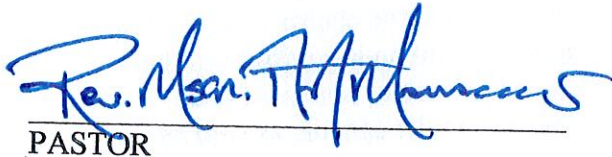
ARTICLE VIII: REMOVAL OF BOARD MEMBERS

Each Board member has the duty and obligation to be familiar with the "Code of Ethics for Catholic School Board Members," and to abide by said Code at all times during the member's term of service. An intentional violation or breach of the Code, as determined by the Board, shall constitute sufficient cause for the involuntary removal of the offending member from the Board. The procedure for removal shall require formal motion and a second of said motion, such discussion as may be necessary and which may be conducted in Executive session, and a two-thirds majority vote by all voting members. As proposed elsewhere in these By-Laws, the matter shall be presented and voted upon in open session.

ARTICLE IX: AMENDMENTS

These By-Laws may be amended by a vote of two-thirds of total Board membership, subject only to regulations of the Diocesan Board of Educations, provided the proposed amendments shall have been presented at the previous meeting of the School Board and included in the agenda provided to each member.

Effective date of these By-Laws: These By-Laws shall become effective when ratified by two-thirds of the Board.


PASTOR

Originally ratified: July 10, 1974
Amended: April, 1979
Amended: November 9, 1983
Amended: April 18, 1990
Amended: December 8, 1993
Amended: May 10, 1995
Amended: May 14, 2002
Amended June 8, 2010

Revised: June 1, 1977
Revised: December 8, 1982
Amended: April 11, 1984
Revised: April 30, 1992
Amended: June 8, 1994
Amended: June 11, 2001
Amended: May 20, 2004